

User Guide - Online Assessment (Quiz)
Academic Year 2019/2020 Semester I
Faculty of Commerce and Management Studies
University of Kelaniya

READ THE INSTRUCTIONS CAREFULLY!

Please follow these steps:

1. You should **log in to the EVAL** using the web URL mentioned below.

EVAL Dashboard:

<https://eval.kln.ac.lk/>

2. Student ID and the Exam Admissions will be checked before the examination starting time.
Hence students are requested to login to ZOOM, **1 Hour before the starting time of the examination.**

(ZOOM links will be available under the relevant course unit in the EVAL)

*For First-Year students: Process (2) will be notified in due course.

3. Students who are **having issues with EVAL** login or any other current exam-related matter can use the above-mentioned ZOOM link.

Note: The ZOOM login name should be your **Student Number**

Example:

Online Assessment Zoom link:

Date and Time: **xxth Sep 2021 08:30 AM**

Topic: Business Economics - BFIN 11114 /BFIN 11013(R) Examination

<https://learn.zoom.us/j/64883041077?pwd=MWRycGw0UU5ScGNSQ0pYS2N6eFhndz09>

Meeting ID: xxxxxxxx

Passcode: xxxxxxxx

4. Any difficulties with log in or accessing the course module should be informed to the supervisor **at least 30 minutes before the regular starting time of the assessment.**
5. The **ONLINE QUIZ** will be available from 9.00 am/2.00 pm and the duration will be informed in the relevant course in the EVAL.

6. Any difficulties experienced by the student should be informed the supervisor immediately.
7. The EVAL log report will be considered as the student attendance.
8. If you have not attempted/viewed the quiz through EVAL, you will be treated as 'absent'.
9. If you have attempted/viewed the quiz but did not submit the quiz to the EVAL **within the given time period**, you will be considered as a '**Repeat**' student.
10. Violation of the examination rules or dishonesty in an examination will lead to disciplinary action.